**Subject:** **Terms and Conditions**

2018/2019 Senior Netball Member Commitment Declaration

This memorandum confirms that you have decided to participate in the 2018/2019 season as a player and thus committed to being part of a respective team (social or competitive).

The purpose of this communication is to:

• Remind and re-emphasize the need for your commitment.

• Clarify what we mean by commitment.

• Ensure that there is no ambiguity or misunderstanding

• Supply information for the 2018/2019 netball season

2018/2019 Netball Section Fees

Monthly Levy

Each member of the Netball DSA will be charged a monthly levy of $50. This cost will cover your individual HKNA registration fees, your team registration and kit. This levy is direct debited each month from your HKFC account. The total cost has been pro-rated on a yearly basis so is charged throughout the entire year, not just the netball season.

Coaching Fees

At present we have paid netball coaches to coach the teams. The coaching fees will be $250 per person per month. This amount will be directly debited from your HKFC account. This fee is only charged during the netball season (September – April/May depending when the coaching finishes).

A $100 administration fee will be charged to players who are not currently playing due to pregnancy or injury or who are playing for the social team. This covers the costs of the DSA which include physio, subsidies for certain social events and tours. If you are pregnant OR injured and thus unable to play for 1 month or more please notify the membership officer, Leanne Barbaro ([membership@hkfcnetball.com](mailto:membership@hkfcnetball.com)) directly as soon as possible, and she will notify HKFC to alter the coaching fees to your account. Please note fees cannot be refunded once charged.

HKNA Open League

All games take place on a Monday night at either 7, 8 or 9 pm, and last for 1 hour. It is suggested that you are ready and warmed up 30 minutes prior to the start of the game with all jewelry off and nails cut short. A league handbook detailing the times of all games will be distributed to each player at the beginning of the season.

The league starts at the end of September and runs through until April. The **first game of the season is on the 24th September 2018**, and the Grand Finals are expected to be on 13th April 2019. Dates for your team’s game schedule and holidays will be confirmed via email. For further details, please check the HKFC and HKNA (Hong Kong Netball Association) websites: [www.hkfcnetball.com](https://urldefense.proofpoint.com/v2/url?u=http-3A__www.hkfcnetball.com&d=DwMFaQ&c=zUO0BtkCe66yJvAZ4cAvZg&r=uBwCRdYN-a6VdK7L5PvGmIKuTiABq1SUxxRod_55r2M&m=3yridVt59j3XgmHWeIOORBEz1lP9l2F6BWkubzTQb-w&s=L5ZHID13EFSXP3xqKlHT_AdTgd0zVRm1VwlF_m0YWzc&e=) (HKFC), [www.facebook.com/hkfcnetball](https://urldefense.proofpoint.com/v2/url?u=http-3A__www.facebook.com_hkfcnetball&d=DwMFaQ&c=zUO0BtkCe66yJvAZ4cAvZg&r=uBwCRdYN-a6VdK7L5PvGmIKuTiABq1SUxxRod_55r2M&m=3yridVt59j3XgmHWeIOORBEz1lP9l2F6BWkubzTQb-w&s=ZH3QG3HoA0F6WLd5ph_1WUhQqdQsE3APD2RW72cEVPo&e=) (HKFC) and [www.netball.org.hk](https://urldefense.proofpoint.com/v2/url?u=http-3A__www.netball.org.hk&d=DwMFaQ&c=zUO0BtkCe66yJvAZ4cAvZg&r=uBwCRdYN-a6VdK7L5PvGmIKuTiABq1SUxxRod_55r2M&m=3yridVt59j3XgmHWeIOORBEz1lP9l2F6BWkubzTQb-w&s=oFYck1CItYfjr61jqgdqm329-qFjHasJwlMsKgoH6zU&e=) (HKNA).

There are 3 main venues that we use: HK Football Club, Aberdeen Outdoor Courts and Western Park Courts. Directions for all these venues are available on the HKNA website.

Commitment Expectations for the Club and your Team

COMMITMENT MEANS, in addition to the regular fees and obligations of membership:

1. A minimum total attendance rate of 80% at all preseason training sessions, in-season training sessions AND games is required. This is attendance in a playing capacity.
2. A minimum games attendance, in a playing capacity, of 50% for the entire season. This does not penalize players who are available to play, but are not selected by the coach to play. Likewise, the amount of quarters played per game is not relevant, as long as you are available to play. If you have concerns that you will be unable to fulfill this requirement, due to injury or pregnancy, **you need to contact the committee directly.**

In this regard, when your team convener emails you each week to ask for availability, it is your obligation to reply promptly. Please don't expect the convener to have to keep chasing up. If you don't reply, then you are not available and it will be recorded as such.

Also it is your responsibility to make sure that your email address and telephone numbers are correct. If you are not hearing anything then get in touch with your convener to find out why.

Injuries:

During a period of injury the player is expected to continue to fulfill their commitment expectations. Injured players must provide medical documents supporting their case, along with details of your intended return. If you become injured before or during the season inform your coach and team captain and continue to attend your team's games and trainings in order to support them, help with scoring, and if possible, umpiring. If an injury lasts 3 or more months (a Long-Term injury), in addition to discussing with your coach and team captain the extent of the injury and other opportunities for supporting your team, **you need to contact the committee directly** to be advised on the appropriate methods of supporting the DSA. As a DSA member you have the opportunity to receive medical treatment from our netball physiotherapist, who will be in attendance at training sessions every Wednesday. During an extended injury there is a high likelihood that time will be added to your 4-year commitment. Continued membership is at the discretion of the HKFC committee.

Guidelines are detailed below:

-For injuries (both long/short term) - you are expected to attend both games and trainings, but in the capacity of support/helping coaches/team.

Pregnancies:

During a period of pregnancy the player is expected to continue to fulfill their commitment expectations. This includes attending your teams’ games and social events and contacting the committee directly to be advised on the appropriate methods of supporting the section (e.g. helping to convene, helping with Junior programs or other activities in the DSA). Failure to do so will result in an extension of the 4 year membership period. Continued membership is at the discretion of the HKFC committee.

Guidelines are detailed below:

-Pre-birth your attendance is monitored based on attendance to games and trainings (depending on when in the season you get pregnant). Basically it should be 1 session a week attendance minimum.

-Post-birth you have 3 months grace period with no expectation to attend games or training. If you choose to attend it will be recorded as well though and contribute towards your attendance figures.

-Post-3 months grace period - Expected attendance back to minimum 80% across games and training's in a playing capacity.

(2) Participation in at least 4 social events

There are 2 mandatory social events each year. The Christmas Party in December and the End of Season/AGM in May. **New this year**, the HKFC has added the compulsory attendance requirement for all players under commitment to attend the Netball DSA Annual General Meeting (AGM).

There are also multiple other smaller social events held throughout the year that you can choose which additional 2 to attend. It is expected that you will come along and participate in at least 4 of these each year, which would include attendance of at 2 of major socials referred to above.

(3) Umpiring Requirements

As part of your commitment to both the HKFC & HKNA, you are required to attend an umpiring course and then complete a theory exam to become a badged umpire. This will not only help in the running of the league, but also, help improve the level of play achieved as you become more aware of the rules. You will not be able to umpire if you do not attend and pass the course, this in turn may affect your place in your team.

(4) Volunteering to help Juniors Netball Academy (NEW COMMUNITY HOURS)

All members are expected to volunteer at least 3 hours throughout the season as part of meeting your commitments to maintain your 80% attendance. It may also be considered as an alternative to participating 1 or 2 functions for those more actively involved in the juniors programme.

Process for Membership Review

Club Management requires us to closely monitor commitment, and a review and report of all members during their commitment is undertaken every 6 to 12 months.

The outcome of these reports are discussed by the Netball Committee and a decision taken as to what action (if any) is necessary.

If your attendance falls below 80%, you will receive a warning letter by email, which is also sent to the HKFC administration. This letter will inform you of your actual attendance figures and provide you with a time frame in which you need to bring your attendance up to the expected rates. If you continue not to meet the required attendance, the committee may withdraw its support your membership. Subsequently your membership will be cancelled.

The Netball Committee can extend your commitment period at their discretion if they feel you have not actively committed to your team or the club or met the expected commitment hours. Ultimately, if commitment is not met despite reminders, then the Netball DSA will withdraw its support to free up the place for someone on the waiting list.

This means that your membership will be terminated by the General Committee of the HK Football Club (if you are currently under commitment with the HKFC). We want to emphasize that there is no intention to adopt a heavy-handed approach, and every opportunity is taken to encourage all members to be active participants.

On that note, if your workload or social life means that you simply cannot honour the commitment, this is not a valid excuse for not participating (unless it is for just a short period of time). The point here is that you cannot make the commitment to the Netball DSA and a Team, and then not turn up because of other commitments elsewhere. This is a choice that you would need to make as it impacts other members on your team.

Communications

WEBSITE & NEWSLETTERS

Our official website is [http://www.hkfcnetball.com/](https://urldefense.proofpoint.com/v2/url?u=http-3A__www.hkfcnetball.com_&d=DwMFaQ&c=zUO0BtkCe66yJvAZ4cAvZg&r=uBwCRdYN-a6VdK7L5PvGmIKuTiABq1SUxxRod_55r2M&m=3yridVt59j3XgmHWeIOORBEz1lP9l2F6BWkubzTQb-w&s=jDthZmHiHbMxQEJMGDDFU3jM8c63kpcs22s7iYF2qy0&e=). This holds lots of information on fixtures, match reports, socials and general information on the Netball DSA. We also have a HKFC Netball Facebook page ([http://www.facebook.com/hkfcnetball](https://urldefense.proofpoint.com/v2/url?u=http-3A__www.facebook.com_hkfcnetball&d=DwMFaQ&c=zUO0BtkCe66yJvAZ4cAvZg&r=uBwCRdYN-a6VdK7L5PvGmIKuTiABq1SUxxRod_55r2M&m=3yridVt59j3XgmHWeIOORBEz1lP9l2F6BWkubzTQb-w&s=ZH3QG3HoA0F6WLd5ph_1WUhQqdQsE3APD2RW72cEVPo&e=)) with all the latest HKFC Netball information and an Instagram account hkfcnetball. If you have announcements and info that you would like to be included on the website please contact Amanda James ([committee@hkfcnetball.com](mailto:committee@hkfcnetball.com)).

CONTACT LIST

A contact list is maintained by the Netball DSA for use by the committee, the team conveners and other members of the Netball DSA who have registered their own contact details.

Please note the following rules relating to the Contact List:-

• The contact list is only for netball related matters and should not be used for any other purposes.

• It cannot be distributed to any third parties without permission from the Netball Committee.

• All members will have their details added to the contact list.

If you have any queries on this document please feel free to contact any of the committee members.